



Dear City of Temecula Business Owner,

A 602 Letter, also known as a **Trespass Letter of Authority (i.e. 602 PC Letter)**, is issued by the Riverside County Sheriff's Department. It is a formal request by a business or property owner to prosecute anyone who is loitering or engaging in any unlawful activity on their property.

In order to allow the Riverside County Sheriff's Department to detain or discourage people from loitering, trespassing or engaging in any other illegal behaviors in or around your business in your absence, a **602 Letter** must be on file. This letter greatly improves the City and Sheriff Department's ability to act against undesirable trespassers.

This letter provides law enforcement permission to enforce trespassing laws within and upon private property with or without a call for service. If someone is found trespassing on your property after being properly warned and you are off-site or your location is closed, law enforcement can take appropriate action. By completing this letter, you authorize law enforcement to arrest and/or issue citations to trespassers during for up to 12 months from the date it was signed. This letter must be completed annually.

Benefits of Completing A 602 Letter:

- Allows law enforcement to detain and discourage loitering and trespassing on your property.
- Gives law enforcement permission to enforce trespassing laws in your absence.
- Expedited response to calls for service.
- Reduced pressure on employees.

A 602 Letter does NOT:

- Serve as a private security measure
- Prosecute trespasser, as the owner you must still sign a private persons arrest form and follow through with the prosecution/court process
- Automatically renew- it must be completed annually
- Afford additional protection to your business Keeping our community safe and preventing crime is a community-wide effort that requires corporation and partnership between businesses, residents and law enforcement. By taking an active role means to invest your time and money in protecting your business and ultimately prevent crime.

All letters should be emailed to HomelessOutreach@TemeculaCA.gov or can be dropped off at the Riverside County Sheriff's Department.

City Land

Letter of Authority
602 PC

City of Temecula
Temecula Sheriff's Station
P.O. Box 892050
Temecula, CA 92589-2050



Date: _____

To: **Sheriff's Captain**

I am the owner or owner's agent in lawful possession of the referenced property located in the City of Temecula.

Property Name: _____

Property Address: _____

We have seen an influx of undesirable trespassers on this property. I/We are concerned about possible vandalism, drug dealing and/or drug usage caused by these trespassers.

There are "**No Trespassing**" signs posted throughout, in plain view and in the common areas associated with the property. I/We therefore request you and your staff enforce the trespass provisions of the California Penal Code and/or Temecula Municipal Code in respect to the listed property.

I expressly authorize your officers to arrest and/or issue citations to trespassers during the following **one-year period** starting on: _____

I understand it is my responsibility to renew this authorization in one year from the above date. I will notify you if sometime in the future, I am no longer the owner, agent or representative of this property.

The following information provides your department with the ability to contact me or person(s) with authority to respond in my absence.

Please include land parcel number and a map of your property.

Property Owner _____

Owner Address _____

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Phone _____

Manager/Agent Requester (print full name) _____

Email Address _____

Signature _____