

FOR CITY OF TEMECULA
USE ONLY

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CLAIM FOR DAMAGES

(For Damages to Persons or Personal Property)

A CLAIM MUST BE FILED WITH THE CITY CLERK OF THE CITY OF TEMECULA WITHIN SIX (6) MONTHS OF THE DATE OF OCCURRENCE OF THE INCIDENT OR EVENT. PLEASE BE SURE YOUR CLAIM IS AGAINST THE CITY OF TEMECULA AND NOT ANOTHER PUBLIC ENTITY.

TO: THE HONORABLE MAYOR and CITY COUNCIL
City of Temecula, California

The undersigned respectfully submits the following claim and information relative to damage to persons and/or personal property pursuant to the provisions of the California Government Code, Sections 900 through 915.2. *Where space is insufficient, please use additional paper and identify information by paragraph number.*

1. Please provide the following information:

Name of Claimant: _____

Address of Claimant: _____

Daytime Telephone Number: _____

Evening Telephone Number: _____

Date of Birth: _____

2. Name, address, and telephone number to which Claimant desires notices to be sent if other than listed above.

Name: _____

Address: _____

Telephone Number: _____

3. Date of Occurrence or Event from which the Claim arises: _____
Time of Occurrence of Event from which the Claim arises: _____

4. Location of Occurrence or Event (please be exact and specific):

5. How and under what circumstances did the damage or injury occur? Specify the particular occurrence, event, act or omission you claim caused the injury or damage:

6. What particular action by the City, or its employees, caused the alleged damage or injury:

7. Give a description of the injury, property damage or loss, so far as is known at the time of this claim. If there were no injuries please state, "No Injuries".

8. Give the name(s) of the City employee(s) causing the damage or injury:

9. Name and address of any other person(s) injured:

10. Name and address of the owner of any damaged property:

11. Damages claimed:

Amount claimed to date: \$ _____

Estimated amount of futures costs: \$ _____

Total amount claimed: \$ _____

Basis for computation of amounts claimed (include copies of all bills, invoices, estimates, etc.):
