



NOTES
BUSINESS MEETING
August 3, 7:00 PM

CALL TO ORDER

- The August 3 Business Meeting was called to order at 7:06 pm with the Pledge of Allegiance

CONSENT CALENDAR

- Minutes for the July 6, 2021, Business Meeting
 - Notes for the July 6 Business Meeting were approved by a voice vote

OLD BUSINESS

- Driver Pull all DSWs - Please complete ASAP
 - DMV Records authorization form available on the TCC website
 - All DSWs should be qualified to drive the utility vehicles by completing the Vehicle Task Book
 - Vehicle/Trailer Training and Task Book to follow

NEW BUSINESS

LEADERSHIP TEAM REPORTS

Training Coordinator - David Lewis (not present)

- DSW Training Update (David Bever)
 - Tour of City Office of Emergency Management planned for August 17 6:30 – 8:30pm
 - DSW to wear TCC gray polo shirt

Public Affairs Coordinator – Jennifer Ekizian

- Public Affairs Update
 - TCC held a family barbeque on July 24. Next barbeque planned for October 30.

Volunteer Coordinator - David Bever

- Volunteer Update
 - TCC Leadership Election on September 7 at the monthly business meeting
 - Only DSW are eligible to serve in Leadership positions
 - Only DSW and Level II members eligible to vote; DSWs also eligible to vote remotely
 - Volunteers needed – signup lists circulated
 - CERT classes in September (Adult) and October (Teen)
 - Fire Extinguisher Training at Wolf Creek Park (4 dates left in 2021)
 - City Office of Emergency Management events at Promenade Mall
 - Trainers needed for CERT classes. T3 not required.

Logistics Coordinator - Craig Turner

- TCC Maintenance Day
 - Maintenance Days planned for August on 7th and 21st.
 - Foundations for new Conexes and inventory reorganization
- Equipment Updates

Neighborhood Watch Coordinator - Domonic Marinello (not present)

- Neighborhood Watch Update



Administrative Coordinator - Jeff Irwin

Monthly Administration Report	July	
Current Month	2021	2020
Service Hours	184	312
Incident Activation Hours	-	35
Public Events	1	None
Public Contacts	3	None

Year to Date	2021	2020
Service Hours	1,068	1,885
Incident Activation Hours	183	61
Public Events	4	2
Public Contacts	85	96

Active Membership	2021	2020
Applicants	2	-
Level I	-	3
Level II	3	9
DSW	33	35
Total	38	47

DSW Contact Update	Active
Confirmed	25
Not Confirmed	8
Total	33

TCC Member at Large - Steven Wilson (not present)

- Member-at-Large Update

TCC Manager – David Bever

- Manager Update
 - TCC Manager Chris Anderson resigned effective July 20. David Bever has been appointed to serve the remaining term
 - HAM Radio Communications to improve communication link between City Office of Emergency Management (OEM) and TCC Compound
 - Completion of the TCC HAM Task Book will be required for volunteers to staff the City OEM communications center in the event of a city-wide emergency
 - Cities of Menifee and Murrieta are interested in emulating TCC CERT program and have requested assistance with their programs
 - City OEM Tabletop Exercises planned for August 24 and 26



TCC Chairperson - Captain Matt Hayes

- TCC Chairperson Update
 - CalFire Training Drills will be held Mondays and Thursdays from 9:00am to 12:00pm. Rehab Trailer staffing needed.
 - TCC Contact/Database App "I am Responding" (IaR) to be reviewed for approval by CalFire in meeting planned for August 4.

GENERAL DISCUSSION

- Opportunity for membership in attendance to discuss topics of interest to them

ADJOURNMENT:

- Meeting adjourned at 8:24pm
- Next Business Meeting September 7, 7:00 PM