



41000 Main Street  
 Temecula, CA 92590  
 951-694-6476  
 TemeculaCA.gov/build  
 permits@TemeculaCA.gov

# Building Permit Application

<b>OFFICIAL USE ONLY</b>	Jobsite Address (include Building and Suite Number):	Permit #1:	Permit #2:
	Map & Lot Number / Assessor's Parcel Number (APN):	Permit #3:	PRJ #: PA#:
Description of Proposed Work (include all areas, name of business, type of business):			SQ. FT.:

Valuation: \_\_\_\_\_

Work Includes:  Mechanical  Electrical  Plumbing  Structural

<b>Property Owner's Name</b>	Address <input type="checkbox"/> Same as Jobsite	Phone No.	Email
<b>Tenant's Business Name</b>	Address <input type="checkbox"/> Same as Jobsite	Phone No.	Email
<b>Applicant/Agent/ Contractor Info:</b>	<input type="checkbox"/> Applicant/Agent <sup>12</sup> <input type="checkbox"/> Contractor <sup>15</sup> <input type="checkbox"/> Owner/Builder <sup>16</sup>	City Bus. License # <sup>15</sup>	Contractor's License # <sup>15</sup>
<b>Primary Contact's Name</b>	Address	Phone No.	Email
<b>Design Prof.'s Name<sup>15</sup></b>	Address	Phone No.	Email
<b>Contractor Bus. Name<sup>15</sup></b>	Address	Phone No.	Email

**Clearances:** The following will be required prior to permit issuance. Fees may be required for these clearances.

1	Building & Safety	✉ permits@TemeculaCA.gov or ☎ (951) 694-6476
2	CR&R (required trash disposal service for all construction debris)	(800) 755-8112
3	Fire Dept. (sprinkler system, driveway approaches, etc.)	(951) 694-6405
4	Planning (project approvals, etc.)	(951) 694-6400
5	Land Development (grading plan, encroachments, etc.)	(951) 308-6395
6	Eastern Municipal Water District (EMWD) (sewer and/or water)	(951) 928-3777 x2081
7	Rancho Calif. Water District (RCWD) (sewer and/or water)	(951) 296-6900 x5202
8	Riverside County Health Dept. (septic system)	(951) 955-8980
9	Environmental Health Dept. (food prep., public pools, etc.)	(951) 461-0284
10	Temecula Valley Unified School District (TVUSD)	(951) 506-7925
11	Western Riverside Council of Governments (WRCOG) – Transportation Fees	(951) 405-6712
12	Agent/Employee Authorization when representing the Contractor	
13	Electrical contractor is required for any commercial project (owner/builders)	
14	Homeowner's Association (HOA) – check HOA CC&R's	
15	Bus. License/Contractor's License Required/ Pre-construction meeting required at issuance (new homes/comm.)	
16	Owner/Builder Form/Letter of Authorization for Owner Builder Projects (notarization is required for commercial projects)	

**SIGNATURE OF APPLICANT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
 The Community Development Technician will contact the applicant when the plans are ready for corrections or issuance.

# DISABILITY ACCESS REQUIREMENTS AND RESOURCES

## NOTICE TO APPLICANTS FOR BUSINESS LICENSES AND COMMERCIAL BUILDING PERMITS:

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

DEPARTMENT OF GENERALSERVICES,  
Division of the State Architect, CASp  
Program  
[www.dgs.ca.gov/dsa](http://www.dgs.ca.gov/dsa)  
[www.dgs.ca.gov/casp](http://www.dgs.ca.gov/casp)

DEPARTMENT OF REHABILITATION  
Disability Access Services  
[www.dor.ca.gov](http://www.dor.ca.gov)[www.rehab.cahwnet.gov/disabilityaccessinfo](http://www.rehab.cahwnet.gov/disabilityaccessinfo)

DEPARTMENT OF GENERALSERVICES,  
California Commission on Disability Access  
[www.cdda.ca.gov](http://www.cdda.ca.gov)  
[www.cdda.ca.gov/resources-menu/](http://www.cdda.ca.gov/resources-menu/)

### Certified Access Specialist Inspection Services

Compliance with state and federal construction-related accessibility standards ensures that public places are accessible and available to individuals with disabilities. Whether your business is moving into a newly constructed facility or you are planning an alteration to your current facility, by engaging the services of a Certified Access Specialist (CASp) early in this process you will benefit from the advantages of compliance and under the Construction-Related Accessibility Standards Compliance Act (CRASCA, Civil Code 55.51-55.545), also benefit from legal protections. Although your new facility may have already been permitted and approved by the building department, it is important to obtain CASp inspection services after your move-in because unintended access barriers and violations can be created, for example, placing your furniture and equipment in areas required to be maintained clear of obstructions. For planned alterations, a CASp can provide plan review of your improvement plans and an access compliance evaluation of the public accommodation areas of your facility that may not be part of the alteration. A CASp is a professional who has been certified by the State of California to have specialized knowledge regarding the applicability of accessibility standards. CASp inspection reports prepared according to CRASCA entitle business and facility owners to specific legal benefits, in the event that a construction-related accessibility claim is filed against them. To find a CASp, visit [www.apps2.dgs.ca.gov/DSA/casp/casp\\_certified\\_list.aspx](http://www.apps2.dgs.ca.gov/DSA/casp/casp_certified_list.aspx).

### Government Tax Credits, Tax Deductions and Financing

State and federal programs to assist businesses with access compliance and access expenditures are available:

#### Disabled Access Credit for Eligible Small Businesses

FEDERAL TAX CREDIT—Internal Revenue Code Section 44 provides a federal tax credit for small businesses that incur expenditures for the purpose of providing access to persons with disabilities. For more information, refer to Internal Revenue Service (IRS) Form 8826: Disabled Access Credit at [www.irs.gov](http://www.irs.gov).

STATE TAX CREDIT—Revenue and Taxation Code Sections 17053.42 and 23642 provide a state tax credit similar to the federal Disabled Access Credit, with exceptions. For more information, refer to Franchise Tax Board (FTB) Form 3548: Disabled Access Credit for Eligible Small Businesses at [www.ftb.ca.gov](http://www.ftb.ca.gov).

#### Architectural and Transportation Barrier Removal Deduction

FEDERAL TAX DEDUCTION—Internal Revenue Code Section 190 allows businesses of all sizes to claim an annual deduction for qualified expenses incurred to remove physical, structural and transportation barriers for persons with disabilities. For more information, refer to IRS Publication 535: Business Expenses at [www.irs.gov](http://www.irs.gov).

#### California Capital Access Financing Program

STATE FINANCE OPTION—The California Capital Access Program (CalCAP) Americans with Disabilities Act (CalCAP/ADA) financing program assists small businesses with financing the costs to alter or retrofit existing small business facilities to comply with the requirements of the federal ADA. Learn more at [www.treasurer.ca.gov/cpcf/calcap/](http://www.treasurer.ca.gov/cpcf/calcap/).

### Federal and State Legal Requirements on Accessibility for Individuals with Disabilities

AMERICANS WITH DISABILITIES ACT OF 1990 (ADA) —The ADA is a federal civil rights law that prohibits discrimination against individuals with disabilities, and requires all public accommodations and commercial facilities to be accessible to individuals with disabilities. Learn more at [www.ada.gov](http://www.ada.gov)

.CALIFORNIA BUILDING CODE (CBC)—The CBC contains the construction-related accessibility provisions that are the standards for compliant construction. A facility's compliance is based on the version of the CBC in place at the time of construction or alteration. Learn more at [www.bsc.ca.gov](http://www.bsc.ca.gov).

### LANGUAGES:



[AVISO EN ESPAÑOL](#) - [PANSININ SA TAGALOG](#) - [한국어로 알림](#) - [THÔNG BÁO BẰNG TIẾNG VIỆT](#) - [繁体中文注意事项](#) - [简体中文](#)