



41000 Main Street
 Temecula, CA 92590
 951-694-6476
 TemeculaCA.gov/build
 permits@TemeculaCA.gov

Building Permit Application

Project Information:

OFFICIAL USE ONLY	Jobsite Address (include Bldg. / Suite #):	Permit #1:	Permit #2:
	Map & Lot Number / Assessor's Parcel (APN) #:	Permit #3:	PRJ #: PA#:
Business Name (for commercial use only):		Type of Business:	

Description of Proposed Work (include all areas): _____ SQ. FT.: _____

_____ Valuation: _____

Work Includes: Mechanical Electrical Plumbing Structural

Property Owner's Name:	Mailing Address:	Phone:
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Applicant/Agent/Contractor Information: <input type="checkbox"/> Applicant/Agent <input type="checkbox"/> Contractor <input type="checkbox"/> Owner/Builder		City Business License #:	Contractor's License #:
Primary Contact:		Email:	Phone:
Company/Firm Name:	Mailing Address:	Phone:	
Architect/Engineer's Name:	Mailing Address:	Phone:	

Clearances: The following will be required prior to permit issuance. Fees may be required for these clearances.

1	Building & Safety	✉ permits@TemeculaCA.gov or ☎ (951) 694-6476
2	CR&R (required) trash disposal service for all construction debris)	(800) 755-8112
3	Fire Dept. (sprinkler system, driveway approaches, etc.)	(951) 694-6405
4	Planning (project approvals, etc.)	(951) 694-6400
5	Land Development (grading plan, encroachments, etc.)	(951) 308-6395
6	Eastern Municipal Water District (EMWD) (sewer and/or water)	(951) 928-3777 x2081
7	Rancho Calif. Water District (RCWD) (sewer and/or water)	(951) 296-6900 x5202
8	Riverside County Health Dept. (septic system)	(951) 955-8980
9	Environmental Health Dept. (food prep., public pools, etc.)	(951) 461-0284
10	Temecula Valley Unified School District (TVUSD)	(951) 506-7925
11	Agent/Employee Authorization when representing the Contractor	
12	Electrical contractor is required for any commercial project (owner/builders)	
13	Homeowner's Association (HOA) – check HOA CC&R's	
14	Pre-construction meeting to be scheduled at issuance (new homes/commercial)	
15	Owner/Builder Form/Letter of Authorization for Owner Builder Projects (notarization is required for commercial projects)	

➔ **SIGNATURE OF APPLICANT:** _____ **DATE:** _____

The Community Development Technician will contact the applicant when the plans are ready for corrections or issuance.

DISABILITY ACCESS REQUIREMENTS AND RESOURCES

NOTICE TO APPLICANTS FOR BUSINESS LICENSES AND COMMERCIAL BUILDING PERMITS:

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

DEPARTMENT OF GENERAL SERVICES,
Division of the State Architect, CASp
Program
www.dgs.ca.gov/dsa
www.dgs.ca.gov/casp

DEPARTMENT OF REHABILITATION
Disability Access Services
www.dor.ca.govwww.rehab.cahwnet.gov/disabilityaccessinfo

DEPARTMENT OF GENERAL SERVICES,
California Commission on Disability Access
www.ccda.ca.gov
www.ccda.ca.gov/resources-menu/

Certified Access Specialist Inspection Services

Compliance with state and federal construction-related accessibility standards ensures that public places are accessible and available to individuals with disabilities. Whether your business is moving into a newly constructed facility or you are planning an alteration to your current facility, by engaging the services of a Certified Access Specialist (CASp) early in this process you will benefit from the advantages of compliance and under the Construction-Related Accessibility Standards Compliance Act (CRASCA, Civil Code 55.51-55.545), also benefit from legal protections. Although your new facility may have already been permitted and approved by the building department, it is important to obtain CASp inspection services after your move-in because unintended access barriers and violations can be created, for example, placing your furniture and equipment in areas required to be maintained clear of obstructions. For planned alterations, a CASp can provide plan review of your improvement plans and an access compliance evaluation of the public accommodation areas of your facility that may not be part of the alteration. A CASp is a professional who has been certified by the State of California to have specialized knowledge regarding the applicability of accessibility standards. CASp inspection reports prepared according to CRASCA entitle business and facility owners to specific legal benefits, in the event that a construction-related accessibility claim is filed against them. To find a CASp, visit www.apps2.dgs.ca.gov/DSA/casp/casp_certified_list.aspx.

Government Tax Credits, Tax Deductions and Financing

State and federal programs to assist businesses with access compliance and access expenditures are available:

Disabled Access Credit for Eligible Small Businesses

FEDERAL TAX CREDIT—Internal Revenue Code Section 44 provides a federal tax credit for small businesses that incur expenditures for the purpose of providing access to persons with disabilities. For more information, refer to Internal Revenue Service (IRS) Form 8826: Disabled Access Credit at www.irs.gov.

STATE TAX CREDIT—Revenue and Taxation Code Sections 17053.42 and 23642 provide a state tax credit similar to the federal Disabled Access Credit, with exceptions. For more information, refer to Franchise Tax Board (FTB) Form 3548: Disabled Access Credit for Eligible Small Businesses at www.ftb.ca.gov.

Architectural and Transportation Barrier Removal Deduction

FEDERAL TAX DEDUCTION—Internal Revenue Code Section 190 allows businesses of all sizes to claim an annual deduction for qualified expenses incurred to remove physical, structural and transportation barriers for persons with disabilities. For more information, refer to IRS Publication 535: Business Expenses at www.irs.gov.

California Capital Access Financing Program

STATE FINANCE OPTION—The California Capital Access Program (CalCAP) Americans with Disabilities Act (CalCAP/ADA) financing program assists small businesses with financing the costs to alter or retrofit existing small business facilities to comply with the requirements of the federal ADA. Learn more at www.treasurer.ca.gov/cpcf/calcap/.

Federal and State Legal Requirements on Accessibility for Individuals with Disabilities

AMERICANS WITH DISABILITIES ACT OF 1990 (ADA) —The ADA is a federal civil rights law that prohibits discrimination against individuals with disabilities, and requires all public accommodations and commercial facilities to be accessible to individuals with disabilities. Learn more at www.ada.gov

CALIFORNIA BUILDING CODE (CBC)—The CBC contains the construction-related accessibility provisions that are the standards for compliant construction. A facility's compliance is based on the version of the CBC in place at the time of construction or alteration. Learn more at www.bsc.ca.gov.

LANGUAGES:



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