



SCHEDULE OF AUTHORIZED POSITIONS

As of February 23, 2021

	FY2020-21 Number of Positions	Salary Schedule		Bargaining Unit*	Exempt/Non- Exempt
		Minimum	Maximum		
<u>CITY COUNCIL</u>					
Councilmember	5.0	600	800	N/A	E
City Council Subtotal:	5.0				
<u>CITY MANAGER</u>					
Assistant City Manager	1.0	12,851	18,158	Exec	E
Assistant to the City Manager	1.0	9,556	13,501	MCP	E
City Manager	1.0	N/A	21,093	Contract	E
Executive Assistant	1.0	4,444	6,280	MCP	E
Management Assistant **	1.0	4,231	5,415	Rep	NE
Office Aide III	0.75	2,921	3,739	Rep	NE
City Manager Subtotal:	5.75				
<u>ECONOMIC DEVELOPMENT</u>					
Administrative Assistant (Confidential)	1.0	3,832	5,415	MCP	NE
Economic Development Manager	1.0	7,651	10,811	MCP	E
Management Aide III **	1.0	3,832	4,907	Rep	NE
Management Analyst	1.0	5,689	8,039	MCP	E
Senior Management Analyst	1.0	6,280	8,873	MCP	E
Economic Development Subtotal:	5.0				
<u>CITY CLERK</u>					
Administrative Assistant	1.0	3,832	4,907	Rep	NE
Director of Legislative Affairs/City Clerk	1.0	10,547	14,903	Exec	E
Management Aide III	1.0	3,832	4,907	Rep	NE
Records Manager	1.0	5,833	8,240	MCP	E
Records Technician	1.0	3,389	4,337	Rep	NE
City Clerk Subtotal:	5.0				
<u>HUMAN RESOURCES</u>					
Director of HR/Risk Management	1.0	10,547	14,903	Exec	E
Human Resources Assistant (Confidential)	1.0	4,027	5,689	MCP	NE
Human Resources Technician II (Confidential)	1.0	4,670	6,599	MCP	NE
Risk Manager (Underfill as Mgmt Analyst)	1.0	7,651	10,811	MCP	E
Senior Management Analyst	1.0	6,280	8,873	MCP	E
Human Resources Subtotal:	5.0				
<u>EMERGENCY MANAGEMENT</u>					
Management Analyst	1.0	5,689	8,039	MCP	E
Emergency Management Subtotal:	1.0				
<u>FINANCE</u>					
Accountant II (Confidential)	1.0	6,127	8,656	MCP	NE
Accounting Assistant	2.0	4,127	5,283	Rep	NE
Accounting Assistant - Cashier	2.0	4,127	5,283	Rep	NE
Accounting Assistant - Payroll (Confidential)	0.75	4,127	5,283	MCP	NE
Accounting Technician I	1.0	4,555	5,833	Rep	NE
Accounting Technician II	1.0	4,786	6,127	Rep	NE
Director of Finance	1.0	11,359	16,049	Exec	E
Fiscal Services Manager	2.0	7,651	10,811	MCP	E
Management Analyst (Limited Term Assignment)	1.0	5,689	8,039	MCP	E
Management Analyst	2.0	5,689	8,039	MCP	E
Purchasing Manager	1.0	6,438	9,095	MCP	E
Finance Subtotal:	14.75				



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<u>INFORMATION TECHNOLOGY</u>					
Administrative Assistant	0.5	3,832	4,907	Rep	NE
Assistant Director Information Technology/Support Svcs	1.0	9,095	12,851	MCP	E
Director of Information Technology/Support Svcs	1.0	10,547	14,903	Exec	E
Information Technology Manager	1.0	8,240	11,643	MCP	E
Information Technology Specialist I	1.0	5,283	6,763	Rep	NE
Information Technology Specialist II	1.0	5,550	7,105	Rep	NE
Information Technology Supervisor	2.0	6,763	8,656	Rep	NE
Information Technology Supervisor (Multimedia Services)	1.0	6,763	8,656	Rep	NE
Information Technology Technician I	1.0	4,555	5,833	Rep	NE
Senior Information Technology Specialist	2.0	6,127	7,843	Rep	NE
Support Services					
Office Specialist II - AM	0.6	3,305	4,231	Rep	NE
Office Specialist II - PM	0.6	3,305	4,231	Rep	NE
Support Services Supervisor	1.0	4,027	5,155	Rep	NE
Support Services Technician	0.5	3,305	4,231	Rep	NE
Information Technology Subtotal:	14.2				
<u>COMMUNITY DEVELOPMENT</u>					
Administrative Assistant	1.0	3,832	4,907	Rep	NE
Director of Community Development	1.0	11,359	16,049	Exec	E
Principal Management Analyst (Underfill as Senior Mgmt Analyst)	1.0	6,932	9,795	MCP	E
SARDA/CDBG/Service Level D					
Assistant Planner	0.25	5,283	6,763	Rep	NE
Associate Planner II	0.5	6,438	8,240	Rep	NE
Senior Planner	0.35	7,105	10,039	MCP	E
Planning					
Assistant Planner	0.75	5,283	6,763	Rep	NE
Associate Planner I	2.0	5,833	7,465	Rep	NE
Associate Planner II	1.5	6,438	8,240	Rep	NE
Community Development Technician I	2.0	4,231	5,415	Rep	NE
Community Development Technician II	2.0	4,670	5,978	Rep	NE
Office Specialist II	0.5	3,305	4,231	Rep	NE
Planning Manager	1.0	8,656	12,232	MCP	E
Planning Technician	1.0	4,786	6,127	Rep	NE
Senior Management Analyst	0.1	6,280	8,873	MCP	E
Senior Planner	0.65	7,105	10,039	MCP	E
Building and Safety/Code Enforcement					
Building Inspector I	1.0	5,415	6,932	Rep	NE
Building Inspector II	3.0	5,978	7,651	Rep	NE
Building Official	1.0	9,556	13,501	MCP	E
Code Enforcement Officer II	1.0	4,907	6,280	Rep	NE
Field Supervisor - Code Enforcement	1.0	5,978	7,651	Rep	NE
Office Specialist II	0.5	3,305	4,231	Rep	NE
Senior Building Inspector	1.0	6,599	8,447	Rep	NE
Senior Code Enforcement Officer	1.0	5,415	6,932	Rep	NE
Senior Management Analyst	0.9	6,280	8,873	MCP	E
Senior Office Specialist	2.0	3,649	4,670	Rep	NE
Community Development Subtotal:	28.0				



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PUBLIC WORKS					
Administrative Assistant	1.0	3,832	4,907	Rep	NE
Director of Public Works	1.0	12,232	17,283	Exec	E
Principal Management Analyst	1.0	6,932	9,795	MCP	E
CIP Administration					
Associate Civil Engineer	2.0	7,651	9,795	Rep	E
Associate Engineer II	3.0	7,283	9,322	Rep	E
Senior Office Specialist	1.0	3,649	4,670	Rep	NE
Principal Civil Engineer	1.0	9,556	13,501	MCP	E
Public Works Inspector II	1.0	4,907	6,280	Rep	NE
Senior Civil Engineer	2.0	8,656	12,232	MCP	E
Senior Public Works Inspector (Y-Rate)	1.0	5,587	7,150	Rep	NE
Land Development/NPDES					
Associate Civil Engineer	2.0	7,651	9,795	Rep	E
Associate Engineer I	1.0	6,599	8,447	Rep	E
Associate Engineer II	2.0	7,283	9,322	Rep	E
Engineering Tech I	1.0	4,907	6,280	Rep	NE
Office Specialist II	1.0	3,305	4,231	Rep	NE
Principal Civil Engineer	1.0	9,556	13,501	MCP	E
Public Works Inspector II	1.0	4,907	6,280	Rep	NE
Senior Public Works Inspector	1.0	5,415	6,932	Rep	NE
Traffic					
Assistant Engineer II	1.0	5,978	7,651	Rep	NE
Senior Civil Engineer	1.0	8,656	12,232	MCP	E
Senior Signal Technician	1.0	6,438	8,240	Rep	NE
Signal Technician I	1.0	5,550	7,105	Rep	NE
Maintenance (Streets, Facilities, Parks)					
Custodian I - Facilities	1.0	2,583	3,305	Rep	NE
Custodian II (Y-Rate) - Facilities	1.0	2,862	3,663	Rep	NE
Field Supervisor - Facilities	1.0	5,415	6,932	Rep	NE
Landscape Inspector II	1.0	5,155	6,599	Rep	NE
Lead Maintenance Worker - HVAC	1.0	5,415	6,932	Rep	NE
Lead Maintenance Worker - Streets	3.0	4,555	5,833	Rep	NE
Lead Maintenance Worker - Parks	2.0	4,555	5,833	Rep	NE
Lead Maintenance Worker - Facilities	1.0	4,907	6,280	Rep	NE
Maintenance Manager	1.0	7,843	11,081	MCP	E
Maintenance Supervisor - Streets/Facilities	2.0	6,438	9,095	MCP	E
Maintenance Supervisor - Landscape	1.0	6,932	9,795	MCP	E
Maintenance Worker I - Streets	3.0	3,739	4,786	Rep	NE
Maintenance Worker I - Parks	1.0	3,739	4,786	Rep	NE
Maintenance Worker I - Facilities	2.0	4,027	5,155	Rep	NE
Maintenance Worker II - Streets/Parks	3.0	4,127	5,283	Rep	NE
Management Assistant	1.0	4,231	5,415	Rep	NE
Office Specialist II	1.0	3,305	4,231	Rep	NE
Senior Landscape Inspector	1.0	5,689	7,283	Rep	NE
Public Works Subtotal:	55.0				



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FIRE					
Administrative Assistant	1.0	3,832	4,907	Rep	NE
Community Development Technician I	1.0	4,231	5,415	Rep	NE
Community Development Technician II	1.0	4,670	5,978	Rep	NE
Fire Inspector I	1.0	6,280	8,039	Rep	NE
Fire Subtotal:	4.0				
COMMUNITY SERVICES					
Aquatics Supervisor II	1.0	5,415	6,932	Rep	NE
Assistant Director of Community Services	1.0	8,656	12,232	MCP	E
Community Services Assistant	1.0	3,389	4,337	Rep	NE
Community Services Coordinator I	1.0	4,337	5,550	Rep	NE
Community Services Coordinator II	2.0	4,555	5,833	Rep	NE
Community Services Manager	9.0	7,105	10,039	MCP	E
Community Services Specialist I	1.0	3,739	4,786	Rep	NE
Community Services Superintendent	1.0	7,843	11,081	MCP	E
Community Services Supervisor I	3.0	5,028	6,438	Rep	NE
Community Services Supervisor II	2.0	5,283	6,763	Rep	NE
Director of Community Services	1.0	11,359	16,049	Exec	E
Lead Lifeguard	1.0	2,850	3,649	Rep	NE
Management Aide II	1.0	3,472	4,444	Rep	NE
Management Analyst	1.0	5,689	8,039	MCP	E
Multimedia Coordinator	1.0	5,283	6,763	Rep	NE
Office Specialist II	1.0	3,305	4,231	Rep	NE
Park Ranger I	1.0	4,027	5,155	Rep	NE
Park Ranger II	2.0	4,444	5,689	Rep	NE
Senior Management Analyst	1.0	6,280	8,873	MCP	E
Theater Technical Assistant	1.0	3,389	4,337	Rep	NE
Theater Technical Coordinator II	1.0	4,555	5,833	Rep	NE
Community Services Subtotal:	34.0				

Total By Department	Positions
City Council	5.0
City Manager	5.75
Economic Development	5.0
City Clerk	5.0
Human Resources	5.0
Emergency Management	1.0
Finance	14.75
Information Technology	14.2
Community Development	28.0
Public Works	55.0
Fire	4.0
Community Services	34.0
Total of Authorized Positions:	176.70
Total of Authorized/Unfunded Positions:	3.0
Total of Authorized Temporary Positions:	1.5

* Bargaining Units:

Rep = Represented

MCP = Management/Confidential

Exec = Executive

** Temporary Positions due to COVID-19 pandemic include:

(1) Management Assistant (CM), and

(.5) Management Aide III (ED)



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<p><u>Unfunded positions include:</u> (1) Payroll Coordinator (1) Office Specialist I (TCSD), and (1) Community Services Manager (TCSD) The two TCSD positions are associated with the Margarita Recreation Center and will remain unfunded until the facility has been rehabilitated and is open for operation.</p>					